



Paren handbook

### Welcome to Bonny Babes

Welcome to Bonny Babes Childcare Centre, we are privileged that you have chosen our centre in which to enrol your child/children. We are sure that you and your family will experience both happiness and enjoyment throughout your years at Bonny Babes Childcare Centres. We are licensed and operate according to the Childcare Act, Childcare Regulations and the Accreditation Systems. (Copies of these can be found at the front reception.)

At our centres we pride ourselves with the quality and experience of our Educators that provide a warm and secure environment for your child, please take the time to familiarize yourself with this booklet. We have an open door policy at Bonny Babes, so feel free to discuss any matter with me at any time. Remember we are all in PARTNERSHIP in the caring and education of your child.

Bonny Babes is here for you and your family.



### Enroling of Bonny Babes

On enrolment you will need to provide Bonny Babes with the following to finalise your child's enrolment -

\$50 Enrolment Fee (Non-Refundable)

Photocopies of your child's Birth Certificate and E-health Immunisation Record
Photocopy of the Parents License who is listed as Parent One on the Enrolment Form
Parent One's CRN number & Date of birth
Your child's CRN number & date of birth

### Fees

### Bonny Babes daily fees are as follows -

Infants & Junior Toddlers: \$140.90 per day (Nappies & wipes provided)

Toddlers to Prep One: \$138.90 per day

Our fees also include 3 fresh and nutritious meals a day.

We offer an additional \$35 per week fee discount for our families who hold a permanent 5 day booking.

Fees are paid weekly via our Ezi-Debit System. You will find an Ezi-Debit new customer form in your enrolment pack. Please see your Centre Director for a replacement form or if you may have any questions regarding this.

We are open from 6.30am—6.30pm Monday—Friday We are closed on all public holidays. We are open 52 weeks of the year.

### Settling Both Parents and Children

All children and parents will react differently to new situations, while others take a little longer. When you arrive at the Centre with your child please ensure you take your child to an Educator, who will show you where to place your bags, lunches etc. and then familiarize you with your new class and classroom.

Parents are encouraged to stay as long as they are able, but on leaving be sure to say 'goodbye' and explain where you are going and when you will be back in reference to their routine time e.g. After Lunch etc., Often parents, leaving their child in child care for the first time will have mixture of feelings, guilt, anxiety, please be reassured that your child is in the best of care, and we empathize with you as this is a difficult transition.

We would encourage you to ring us and enquire as many times through the day as you feel necessary. We do provide a library where parents are able to separate from their child without leaving the Centre or even our Staff room is available where you can enjoy a Tea or Coffee while you wait.

# What to Bring to Bonny Babes

### Infants/Junior Toddlers

Named Bag & Hat
Babies Bottles/formula or drink bottle (named)
Two complete changes of clothes (named)
Set of sheets (Junior Toddlers)

### Toddler/Juniors

Named Bag and Hat
Baby bottles/formula or drink bottle (named)
Two complete changes of clothes (named)
Disposable nappies (named)
Sheet, comforter, rug or special toy (named)

### Kindy

Named Kindy Bag and Hat
Two complete changes of clothes
Training pants—several disposable nappies (all named)
Sheet, comforter, rug or special toy (named)
Named drink bottle (water only)

### Pre Prep 1 & 2

Named drink bottle (water only)

Named Pre-School Bag and Hat

Two complete changes of clothes (named)

X4 Scrapbooks, x3 Exercise Books and x1 Document Folder

### Clothes

Please dress your child in comfortable casual clothes. Casual clothes allow children to become involved in play and not feel worried or upset if they get dirty. Sandals, runners and closed in shoes are well suited for indoor and outdoor settings. Long dresses can be dangerous when climbing, so too can thongs and jewellery. If your child gets paint on their clothes the washing instructions supplied with the paint are to soak the garment in cold water, wash in warm water.

Children enjoy messy play and to ensure that your child has a chance for uninhibited play, we suggest you dress your child in suitable clothes. At Bonny Babes we endeavour to promote self-help skills, and to do this, children need clothing that they can handle themselves, and are easily removed, for skills such as toileting.

### Food of Bonny Babes

At Bonny Babes we promote healthy living and encourage children to establish healthy eating habits. A nutritious morning tea, afternoon snack and lunch are essential. Good habits in early childhood can be carried into adult hood. Through this we need to remember that food needs to look attractive, smell good and provide a variety of textures and tastes.

Bonny Babes, with the help of our external supplier Kids Gourmet Foods, provide Morning Tea, Lunch and Afternoon Tea for your Child every day that they attend. You can find the daily menus attached to the Noticeboards at your Centre or on our Facebook page. If you can't locate one and would like to see what your child is eating that week, just ask one of our friendly reception staff who will be happy to get one for you. Please see below for an example of one of our weekly menus.

Bonny Babes has implemented the policy of saying grace before any meals; this may consist of a song or short prayer. It is our intention to acknowledge from whom all good things come (for more information on the Christian aspect of our centre, please see our policy).

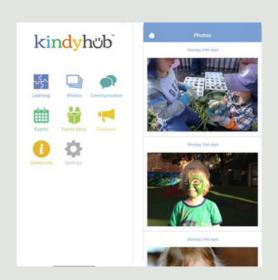


## Communication at Bonny Babes

At Bonny Babes we communicate with our families via Kindyhub - a simple, secure and user-friendly mobile app for families. Kindyhub gives families convenient access to view their child's photos, learning and development status, as well as allowing easy communication with your children's educators.

Families can provide valuable input to their child's early learning experiences enabling educators to continually refine and customise the learning journey. Families enjoy 24/7 access to their child's early learning experiences and retain ownership of all appropriate information uploaded to Kindyhub.

You can find Kindy hub on the Android or Apple App stores





### Room Ralios

The ratios of educators to children are regulated by the Queensland Government. At Bonny Babes we always ensure these ratios are met or exceeded.

Infants - 1:4

Junior Toddlers - 1:4

Toddlers - 1:5

Juniors - 1:5

Kindy - 1:11

Pre Prep - 1:11

Our Educators all have Blue Cards (Working with children check) First Aid & CPR Certificates and hold either a Diploma or Certificate 3 In Early Childhood Education and Care. Our Kindergarten (pre prep) room teachers hold a Bachelor of Early Childhood Education.

### Drop Off / Pick up Procedure

Located in the reception area are SIGN IN / SIGN OUT iPads. Your child must be signed in and out each day. Please advise Educators of any changes to contact phone numbers for each day, other than those on enrolment forms. Any messages can be recorded via email/communication with educators or Directors. All children need to be brought and collected from the centre by a responsible adult.

On arrival the child should be encouraged to place his/her bag in their locker. The child should then be taken to an Educator on duty, at this time it is always good to allow a little time to communicate with the Educators and to allow the child time to relax. You may need to fill the daily sheet in your child's classroom.

Your positive approach to your child's day at Bonny Babes will be a major influence upon your child's day.

Explain to your child where you are going and why, say goodbye and give them a kiss and cuddle, the Educators MUST be informed that you are going and let her help your child wave good bye. No children are to be left in the undercover Dome or unattended rooms; all children must be handed to an Educator. Once you decide to go do not hesitate!

Never sneak away without saying Goodbye, it may be easier for you, but it is harder for your child. Always return when you have said you would.

If your child requires medication during the course of the day please fill in the medication registrar, and hand medication and form to educators.

Sunscreen and insect repellent needs to be applied daily, before your child commences at Bonny Babes and Educators will re-apply sunscreen/insect repellent for outside play when required.



### Your Tour of Bonny Babes

Thank you for joining us on a tour of our centre.

If you have any further questions about our centres please contact our centre directors on -

Hope Island 5530 8540 Coomera 5519 9722

Otherwise you may contact Bonnie by email at bonnie@bonnybabeschildcare.com.au

My Child's Room Name
My Child's Educators Names
Centre Director
Notes

